PROFESSIONAL EXPERIENCE

Klöckner Pentaplast

Global Indirect Tax Manager

- Responsibility over global VAT advisory and compliance
- Responsibility over Indirect Tax Technology and implementation and roll-out of VAT reporting tool
- SAP key user for Indirect Tax logic and determination rules
- Responsibility over other indirect taxes such as environmental taxes (such as Plastic Taxes)
- Coordination and roll-out of UK Plastic Packaging Tax readiness

DELOITTE

- VAT Manager
- EU VAT advisory
- Management of wide-raging portfolio of clients from all sectors of the economy
- Management of junior staff members and collaboration in definition of overall strategy of the VAT department

GRÜNENTHAL

Head of Tax Compliance Global Financial Services

- Responsible for managing Tax Compliance issues within the global shared services organization (Global Financial Services) working with 15 jurisdictions in Europe (mostly Western and Northern Europe) and 6 others in Latin America.
- Responsibilities include VAT or other indirect taxes, as well as domestic or international withholding taxes.
- Heavy support to the Accounts Payable organization in structuring and defining efficient and lean solutions to make tax information and know-how available and accessible to non-tax professionals
- Organizing, cleaning and checking existing tax code lists and requirements; creating new tax codes in light of new requirements or as a means for improved quality and transparency
- Acting VAT manager for the Portuguese affiliates of Grünenthal Group
- Collaboration with Group Tax from HQ in defining and implementing best practice strategies, process improvements and detecting tax opportunities
- Responsible for preparation, analysis, reconciliation and submission of European VAT returns (Germany, Portugal, UK, Ireland, Belgium, Netherlands, Italy, Switzerland and Spain)
- Managing and coordinating a Tax Compliance Expert

SIEMENS

Indirect Tax Project Manager

- In charge of transitioning VAT activities for all countries in scope, from other shared services locations or the local tax functions to the VAT Center of Expertise in Lisbon and its implementation in VAT return automation software
- Preparation, analysis and reconciliation of VAT returns for countries like Netherlands, France, Sweden, Denmark, Czech Republic,
 Switzerland, Poland, Hungary, Slovakia, United Kingdom and Ireland
- Responsible for technical VAT trainings / expertise and know-how

Indirect Tax Expert

- Collaboration in setting up a VAT Center of Expertise, which handles European VAT compliance for Siemens' Group in 20 European countries
- Also involved in many Project Management topics, including interviews with candidates, cost monitoring and strategic positioning
- Preparation and lecturing of multiple VAT training sessions to Accounts Payable teams working with several European countries;
- Training sessions on European VAT principles also given to my team, as part of the effort to build-up expertise and technical knowledge
- Responsible for training within my area, which entails logistic organization and allocation of people, materials and the right information to be taught
- Handling VAT and EC Sales list compliance for Siemens' companies in the UK, Ireland, France and Netherlands
- Reviewing documents and judging on the correct VAT treatment and follow-up on corrections, if necessary
- Participation in internal audit initiatives scoping other areas within the company
- Working on location with other Siemens' companies (Denmark and UK)

July 2020 – Today

October 2019 – May 2020

August 2017 – September 2019

December 2015 – August 2017

December 2015 - November 2016

November 2016 – August 2017

DELOITTE

Indirect Tax Senior Consultant

- Managing projects and teams and organizing work and communication flow between managers and clients
- Focus on commercial activities and on how the company could innovate its service offering and increase its client portfolio

Indirect Tax Consultant

- Preparing written memos containing legal advice and technical opinions on VAT related Portuguese law;
- VAT/GST diagnostics for potential clients, analyzing operations and opportunities for optimization;
- Collaborating in Portuguese VAT compliance for non-resident entities;
- Developing commercial efforts designed to increase sales and client acquisition;
- Preparing written proposals and targeting new clients;
- Proof reading and adapting documents and work files prepared by junior staff;
- Responsible for the relationship with the client and for managing teams and their projects;
- Internal advanced training sessions regarding all areas of Tax;
- International VAT Training with VAT professionals from Europe Prague, December 10th to December 13th, 2013;
- Working on location with clients;
- Using English in daily tasks and communication with clients.

Indirect Tax Analyst •

- Development of work files in MS Excel and preparation of drafts of written memos to be sent to the client;
- Researching tax legislation and delivering conclusions in presentations for internal meetings;
- Participating in the program Tax D:Academy, including 2 weeks of classroom training, scoping all areas of Tax.

BANCO POPULAR PORTUGAL – COMPLIANCE DEPARTMENT

Intern

- Assistance in actions intended to spread and implement a solid Compliance culture throughout the bank's employees;
- Responsible for creating and managing several MS Access databases for deficiencies detected in internal and external audits;
- Running a questionnaire on the perception of the importance of compliance within the bank's work force;
- Analysis and conclusions on the results obtained, under the scope of a master's thesis.

LISGARANTE, SOCIEDADE DE GARANTIA MÚTUA, S.A.

Financial, risk and commercial analysis of small and medium enterprises (SMEs)

- **Commercial Assistant**
- Preparing statements of opinion on the renewal of guarantees covering long-term loans;
- Constant communication with collaborators all over the country, as many operations were syndicated with other Portuguese Mutual Guarantee Societies in Oporto (Norgarante) and Santarém (Garval) due to previously set limits of risk exposure.
- **Commercial Assistant** Preparing statements of opinion on the renewal of guarantees covering short-term loans. Managed to significantly reduce the cycle time of the process, allowing for the timely renewal of these guarantees;
- Opportunity to participate in several visits to clients and make contact with companies' reality;

ACADEMIC BACKGROUND

- MSc in Management Nova School of Business and Economics:
- Thesis: "The compliance function in Banking: perspective and future in the age of globalization" Internship at Banco Popular

BSc in Management - Nova School of Business and Economics

Erasmus at Universidad de Salamanca (classes taught in Spanish)

OTHER ACTIVITIES

Published an article in Cadernos IVA 2020 (Almedina, 2020)

Co-author of "De boas intenções está o IVA cheio: Propostas europeias abandonadas na área do IVA" (A summary of EU legislative VAT proposals which have been abandoned), with Afonso Arnaldo (Partner at Deloitte's VAT department)

Published an article in Cadernos IVA 2015 (Almedina, 2015)

Co-author of Registo para Efeitos de IVA e Sujeitos Passivos Não Estabelecidos no Território Nacional (VAT registrations and taxable persons without a permanent establishment in Portugal), with Afonso Arnaldo (Partner at Deloitte's VAT department)

LANGUAGES AND COMPUTER SKILLS

German – Basic User (understand basic vocabulary) English – Fluent Spanish - Fluent French – Basic User (understand basic conversations and read) MS Office: advanced knowledge Bloomberg: introductory course MS Access: good knowledge SAP: very good knowledge

January 2012 – May 2012

September 2012 – August 2013

September 2007- January 2011

September 2009 - February 2010

March 2009 – July 2009

February 2011 – June 2012

August 2010 – September 2010

February 2021

June 2015

September 2012 – December 2015

September 2015 - December 2015

September 2013 – August 2015